



**The application procedures below are for exchange students who will study at *the College of Advanced Chinese Training of Beijing Language and Culture University (BLCU)***

Dear Partner

Greetings from Beijing Language and Culture University.

The main points of application are as follows:

1. The partner institution submits a formal **Nomination Form** by email to ([waishi6@blcu.edu.cn](mailto:waishi6@blcu.edu.cn)) the Dept. of Cooperation and Exchanges of BLCU before nomination deadline.

*Considering the limited supporting facilities, eg., wheelchair access, and the possible culture shock and maladjustment, we do not suggest the students who are disabled or have any mental illness will influence his/her attendance/ normal study to apply for this program.*

**And please ensure that the nominated students didn't award Chinese Government Scholarship and Confucius Institute scholarship.**

2. The nominated students complete the **Application Form**. Please note that the application form has to be **typewritten and signed**.

3. The partner institution emails all the students' **Application Form** together with below documents to BLCU ([waishi6@blcu.edu.cn](mailto:waishi6@blcu.edu.cn)) before deadline:

- a copy of the student's passport (*validity date shall cover the whole study period at BLCU*)
- a copy of emergency contact's passport/ID/driver license
- transcripts of records
- student's photo: Photo Requirements:

1. Please name the photo with your passport number;

2. Photo Basics:

(1) Should be in full colour;

(2) Do not wear a hat or head covering;

- (3) Use a plain white background with no frame;
- (4) Head takes up 2/3 of photo size;
- (5) Not lower than 320x240 pixels size;
- (6) With a 4:3 aspect ratio;
- (7) Within 100-500KB
- (8) In JPG format

**Please note that all documents should be clear enough to read all the information on it, we accept PDF or JPEG format.**

**5. Nomination deadline and Application deadline**

Year 2021/2022	Nomination deadline	Application deadline
Autumn semester/full year	May 5	June 5
Spring semester	October 20	November 25

**6.** When the application documents have been accepted by BLCU admission office, we will send partner institution those students' below acceptance documents by post:

- Admission Notice
- JW202 form (only for the students who will come to Chinese for a more than 180 days study)
- Notice for new-coming students
- BLCU Campus Map

**7.** Students who wish to study at BLCU for more than one year (including one year) are supposed to apply for an "X1" visa before coming to China. Those who plan to study at BLCU for one semester and less than one year are supposed to apply for an "X2" visa.

Students need to register at BLCU with the Admission Notice and their passports with visas.

**8.** If the student's stay lasts more than 3 months, they will have to buy the international students medical insurance (800RMB for an academic year and 400RMB for a half academic year). This will be proceeded at their arrival during registration. **(PLEASE NOTE: this is regulated by the Chinese government and applies to all internationals who plan to stay for more than 3 months).**